



## VESSEL ACCEPTANCE PROCEDURE

Port authority of Port of Gävle has the overall responsibility of the safety within the harbour area.

The General Port Regulations apply to the Port of Gävle harbour area, plant and ground areas as well as water areas. If these regulations conflict in any way with other applicable rules and regulations, these regulations are to be regarded as a statement of the minimum requirement.

The Port Authority may issue specific safety provisions for each individual call at port.

### VESSEL ACCEPTANCE

When exceeding normal conditions or other circumstances that could appear, a vessel or its representative should apply for vessel acceptance before the arrival.

The vessel acceptance application form should be used and dispatched to Port authority on e-mail: trafik@gavlehamn.se

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The procedure of an application is as follows:

- Vessel acceptance application to be sent to Port authority.
  - An acknowledgement of receipt of application in reply.
  
- Request of VPQ (Vessel Particular Questionnaire), if necessary.
- Request of additional information, if necessary.
- Request of vessel mooring plan, if necessary.
  
- Analysis of technical and physical criteria at berth or harbour area.
- Consultation with Swedish Maritime Administration Gävle Pilot Area.
- Consultation with master of tugs, boatmen and terminal, if necessary.
  
- Risk analysis and or HAZID may be executed if necessary.
- A simulation of vessel maneuvering may be executed, if necessary.
- New mooring plan and or mooring calculation may be executed, if necessary.
  
- Decision regarding the application will be made by Port authority.
- All parties will be informed by Port authority.
- The vessel acceptance can be valid for 2 years maximum.